# **Director's Office**

# **Goals and Objectives 2017 Biennium**

**Goal:** Provide effective leadership and direction to the department staff.

#### **Objectives:**

Provide clear administrative, financial, information technology, legal, and policy guidance to support the goals and objectives of the department and its divisions.

Develop and manage the department's budget.

Improve internal controls.

**Goal:** Keep current with emerging issues, trends, and best practices in government.

### **Objectives:**

Participate with colleagues at the national level.

Identify and address developing issues affecting state government.

Promote and improve communication and collaboration within the department and between the department and other state agencies.

Provide leadership and support to the department's continuity of government and emergency management activities.

**Goal:** Provide responsive support to the public, Governor's Office, legislative branch, tribal nations, federal and local governments, and business.

#### **Objectives:**

Support involvement in the Governor's initiatives, including the Main Street Montana Project, the Equal Pay Task Force, and the Governor's Security Committee.

Respond in a timely, clear, and helpful manner to requests for assistance.

Provide assistance to boards, councils, and commissions attached to the department.

Maintain and develop a professional, diverse, and responsive workforce that accurately reflects the labor force in Montana.

Maintain activities supportive of Montana business such as the <u>Procurement Forecast</u> and outreach by the department's State Procurement Bureau.

Provide effective representation for the state while promoting cooperative labor-management relationships in Montana state government.